

UNCLASSIFIED		CONFIDENTIAL		SECRET	
(SENDER WILL CIRCLE CLASSIFICATION TOP AND BOTTOM)					
<p>CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP</p>					
TO		INITIALS	DATE		
1	C/Plas	AWL	20 May 54		
2	[REDACTED]	[REDACTED]	21 May		
3	C/PLANS	AWL	24 May		
4	[REDACTED]				
5					
FROM		INITIALS	DATE		
1	DC/PROS	[REDACTED]	20 May		
2					
3					
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"><input type="checkbox"/> APPROVAL</div> <div style="width: 33%;"><input type="checkbox"/> INFORMATION</div> <div style="width: 33%;"><input type="checkbox"/> SIGNATURE</div> <div style="width: 33%;"><input type="checkbox"/> ACTION</div> <div style="width: 33%;"><input type="checkbox"/> DIRECT REPLY</div> <div style="width: 33%;"><input type="checkbox"/> RETURN</div> <div style="width: 33%;"><input type="checkbox"/> COMMENT</div> <div style="width: 33%;"><input type="checkbox"/> PREPARATION OF REPLY</div> <div style="width: 33%;"><input type="checkbox"/> DISPATCH</div> <div style="width: 33%;"><input type="checkbox"/> CONCURRENCE</div> <div style="width: 33%;"><input type="checkbox"/> RECOMMENDATION</div> <div style="width: 33%;"><input type="checkbox"/> FILE</div> </div> <p>Remarks: <i>These you folks should have this back now.</i></p> <p><i>1-2 Estimated date is 1 July 54.</i></p> <p><i>2-3 Ready to be printed or printed? (over)</i></p> <div style="display: flex; justify-content: space-between;"> SECRET CONFIDENTIAL UNCLASSIFIED </div>					

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FORM NO. 30-4
1 NOV 53

Previous editions may be used.

U. S. GOVERNMENT PRINTING OFFICE 16-68548-2

(40)

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Chief, PRDS
THRU : Acting Chief, Plans Br.
FROM : [REDACTED]

DATE: 17 May 1954

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SUBJECT: Form 37-151, Personnel Evaluation Report

Stock Control/Logistics and Forms Management Section/MS, are somewhat anxious over our reluctance to have more PERs printed. They state that the warehouse supply as of this date is 2700 copies, calculated to be a one-month's stock level. This number plus those in various building supply rooms would probably permit the Agency to continue use of the form for 1 1/2 months.

In order to allay their fears, could you give me a general idea or approximation as to the date we will have the new form ready for the presses? If necessary, we can order more PERs in a quantity sufficient to last any given number of ~~2 1/2~~ months.

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[REDACTED]